



Two Exchange Square, Suites 4005-4007, 8 Connaught Place, Hong Kong

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BUS GUIDELINES

Students Guidelines

1. The Bus Driver is in complete charge of the bus and students must respect his/her authority.
2. Students need to be at the designated pick-up point at least five minutes before the scheduled pick-up time.
3. If students do not arrive at the schedule pick-up time, the Bus Driver will wait for ONE MINUTE before proceeding to the next destination.

1. Hold the hand rail (if there is one) as you get on the bus. Don't push or shove.
2. Young students are recommended to be seated in the front seats for better monitoring by Bus Mom.
3. Students cannot choose which bus they will take.
4. Go directly to a seat (or one assigned by Bus Mom). Remain seated and face forward for the entire ride with seatbelts on at all times.
5. Do not touch bus windows.

Do not lean on or around the bus.

Do not stand on the bus.

Do not attempt to drive the bus safely.

Do not use mobile phones or portable music players while on board school buses. The Bus Mom will confiscate any of these items if it disrupts the Bus Driver's concentration and if necessary. Confiscated items can only be returned upon reaching the destination.

Do not use disrespectful language. Teasing, name-calling, swearing, fighting, or any other behavior is not allowed at any time.

Do not use profanity. This will also not be tolerated. The Bus Driver will report all matters of concern to the School Port Manager and appropriate disciplinary action will be taken.

Do not use musical instruments or band instruments may be transported on the bus provided they can be stored safely out of the bus and not placed on the bus aisles.

Do not use pocket knives, are not allowed on the bus. Stationery and toys are not allowed on the bus. The Bus Mom has the right to confiscate all these and return them to the student at the designated drop off point.

Do not damage the bus clean and free from damage. Any malicious or willful damage to the bus will result in the withdrawal of transportation services for the student(s) involved.

Do not damage property. Damage must be satisfactorily settled by that student's parent.

Do not drink on the bus.

Do not eat on the bus.

Do not leave the bus unless otherwise instructed by the Bus Driver.

Stamford American School Hong Kong

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Students found misbehaving on the bus will be reminded of their behavior by the Bus Mom or Bus Driver. Should reminders not improve the situation, the Bus Mom will inform the school for incident logging. The school may speak to the involved student/s to remind them of their behavior. If the need arises, parents of the involved student will be informed.

- Changes to morning bus schedule: i.e. extended holidays, or your child is sick and will not ride the morning and/or afternoon bus
- Payment queries and/or cancellation of service
- Address change and/or change of phone number
- New bus application on inquiry and pick up timings
- Delay and/or failure of the bus in dropping child at the designated time