

# COGNITA



Position Title	Designated Safeguarding Lead	Reference: 240222
Function/Department	Academic	Location: Hong Kong
Manager Title	Head of School	
Position Type	Fixed Term	
Position Status	Full Time	

<ul style="list-style-type: none"> <li>• Review and address low-level concerns and self-reports, securely storing all related documentation.</li> <li>• Support the Head of School in gathering information for allegations, ifsd (93 (9) (4) 246) To a Com Tyler (8, 7 School</li> <li style="margin-left: 40px;">• Monitor and record training for staff to ensure appropriate levels of training.</li> <li style="margin-left: 40px;">• Attend regional safeguarding meetings and clusters.</li> <li style="margin-left: 40px;">• Lead or source relevant training for online safety and support students to stay safe online.</li> <li style="margin-left: 40px;">• Provide guidance on protecting children from radicalization and extremism.</li> <li style="margin-left: 40px;">• Encourage a culture of listening to children and consider their wishes and feelings.</li> <li style="margin-left: 40px;">• Address additional risks faced by children requiring learning support and identifying as LGBTQA+.</li> <li style="margin-left: 40px;">• Advise on appropriate curriculum for safeguarding topics and relationships education.</li> <li style="margin-left: 40px;">• Coordinate with the EVC regarding safeguarding on educational visits.</li> <li style="margin-left: 40px;">• Understand the governance procedure for safeguarding and participate in annual reviews.</li> <li style="margin-left: 40px;">• Provide data, write reports, and support resolution of safeguarding concerns and complaints.</li> </ul>

<p>Minimum Bachelor's degree in Education or equivalent is required</p> <p>At least 3 years of experience in working with children as a teacher with relevant qualifications.</p> <p>Curriculum development knowledge is required.</p> <p>Possess highly developed interpersonal and teamwork skill.</p> <p>Excellent verbal and written English skills.</p> <p>Good references on request.</p> <p>Proficient in using computers.</p>



